
JOB DUITES

Entry Level Technician

Equipment to be acquainted with:

- NCT/iCare
- AR
- Visual Field
- Optos
- Topo
- Acuity
- BP
- Med Hx
- Review Chart

Goals:

- Efficiently completes patient pre-testing
- Fair capture rate of additional in-office testing
- Ability to accurately quote contact lens pricing & presents the benefits of purchasing a year supply to patients
- Knowing the correct name of in office equipment and understands what medical information it is gathering
- Understanding what elements are needed to get quality testing
- Understands basic medical vs. vision policies and can accurately quote contact lens evaluation fees

Responsibilities:

Techs should be one of the first employees in the office to set up rooms/equipment for patient care. This role is driving routine patient care and essential for a timely schedule. This role is perfect for an individual who is time conscious and driven to keep things moving. If more than one staff member in this role, have entry techs take first lunch in order to be back ASAP for patient care work-ups.