

---

## *JOB DUITES*

---

### **Advance Level Optician**

Equipment to be acquainted with:

- Proficient at Edging
- High capture rate
- Repair & adjustment tools
- Assist in goals
- Pupilometer

Goals:

- Overview of orders being processed and pulls projected issues before submission
- High capture rate of first & second pair sales
- Advance understanding of troubleshooting eyewear issues
- Accurate ordering and receiving processes
- Consistently offers premium products
- Advance understanding of insurance policies and copays
- Exceptional customer service
- Oversees maintenance of optical equipment
- Inventory management

Responsibilities:

Advanced Opticians can sometimes have a little more flexibility in the office when opening for patient care. If more than one optician, have advanced opticians take second lunch in order to stay back for patient care needs during lunch hour.